

New York Archives Conference 2006

**(formerly Lake Ontario Archives Conference)
Annual Conference Program, June 14-16, 2006
Vassar College, Poughkeepsie, NY**

Underwriting for the conference provided by ASR Systems Group, Inc., Eloquent Systems, Hollinger Corporation, Hudson Microimaging, Kardex Systems, Inc., and University Products.

Wednesday, June 14, 2006 Workshops (Olmsted Hall)

Registration 8:30-9:00 Continental Breakfast at Olmsted Hall

Workshop I – 9:00-11:45, 1:30-4:00 “Prepare for an Emergency, Avoid a Disaster”

Presenters: Maria Holden, Conservation Specialist and Coordinator, Collection Management & Sue Bove, Conservation Specialist, New York State Archives, and Kathleen Way and Eric Holter, Fire Protection Specialists, Eastern District, Fire Prevention Bureau, New York State Office of Fire Prevention & Control. The workshop will give you the basics of disaster preparedness in the morning and hands on practice with dealing with a water emergency. The afternoon session will be a presentation of fire preparedness with hands on use of a fire extinguisher. *Limited to 15 attendees on a first come first serve basis. There will be morning and afternoon breaks.*

Registration 1:00-1:30 at Olmsted Hall

Workshop II – 1:30-5:00 “What Teachers Need, When, In What Format, and How You Can Reach Them?”

Presenters: Susan Owens, Former Teacher, currently GROW Educational Consultant, Dorothy Dougherty, National Archives, North East Region (New York City), Jeff Urban, Education Specialist, Franklin Delano Roosevelt Library. Susan Owens will outline the requirements NYS teachers face using document based teaching, while Dorothy Dougherty and Jeff Urban will discuss methods their repositories use to reach teachers. *There will be an afternoon break.*

Thursday, June 15, 2006 (Taylor Hall)

8:00-8:30 Registration & Continental Breakfast at Taylor Hall (*Registration will continue until 5:00*)

8:30-9:15 Plenary Session

Speaker: Bob Arnold, Historian, former Chief of Government Records Services, New York State Archives, “Full Circle & Then Some: Reflections on Twenty Years of Advocating for Local Government and Archival Records”

9:15-10:00 NYAC Members Annual Meeting

10:00-10:15 Break

Thursday, 10:15-11:45 Concurrent Sessions (Taylor Hall)

1) Session: “Regional Digitization Projects: Tips on the Do's and Don'ts”

Chair: Eric Roth, Archivist/Librarian, Huguenot Historical Society, New Paltz

Speakers: Tessa Killian, Manager of Technology and Administrative Services, Southeastern New York Library Resources Council, “Establishing the Hudson River Valley Heritage Website”
Prudence Backman, Coordinator, Access Services, New York State Archives “Creating a Virtual Resource Collection on New York State's Environmental History”
Jane Subramanian, Archivist, SUNY Potsdam, “North Country Heritage Collaboration Project”

2) Session: “Archival Career Moves: Public to Private - Private to Public”

Chair: Linda Bull, CRM, Regional Advisory Officer New York State Archives, Region 9

Thomas D. Norris, Archivist/Records Manager, United States Tennis Association "Just Exactly What Does the Archives Department Do? Introducing the Archival Profession to a Private Company."
Sarah Polirer, Manager Corporate Research, CIGNA, "Archives ??? Fitting Archival Principles and Techniques into a Corporate Environment"
Edward L. Galvin, Director of Archives and Records Management, Syracuse University "Changing Hats – Changing Directions: Career Moves Within the Archives Profession"

11:45-2:00 Lunch: *Free time to sample local restaurants (lists of local restaurants will be provided.)*

2:00-3:30 Concurrent Sessions (Taylor Hall)

3) Session: “Fleeting Images: Basic Elements of Film and Video”

Chair: Tom Norris, Archivist, United States Tennis Association

Simon Lund, Director of Technical Operations, Cineric, Inc. “Film Restoration & Preservation”
Dirk Van Dall, General Manager, Broadway Video Encoding, “Video Management”

4) Session: “Using Interns and Volunteers”

Chair: Lisa Jacobson, Archivist, Maryknoll Mission Archives

Jenny Rosenzweig, Regional Archivist, Program Coordinator, Upstate History Alliance & DHP Regional Archivist, “Volunteers: Finding Them, Keeping Them, and Using Them”
Cindy Seacord, Volunteer, Schenectady Historical Society, “What Volunteers Want”
Mari Shopsis, Education Programming Coordinator, The History Center in Tompkins County, NY, “The Student Historian Initiative: Bringing Community History to Light”

3:30-3:45 Break

Thursday, 3:45-5:15 Concurrent Sessions (Taylor Hall)

5) Session: “Finding Sources for Women’s History”

Chair: Rachel Donaldson, Archivist, Foundation of New York State Nurses

Sarah Keen: Project Archivist, Division of Rare Books and Manuscript Collections, Cornell University Libraries, “The Secret Lives of Home Economists—Historical Home Economics Resources at Cornell University”

Susan D’Entremont, Regional Archivist, Capital District Library Council, “Developing the ‘Word on Women’ State-wide Database”

6) Session: “Making a records survey a success!”

Chair: Geoff Williams, University Archivist, University at Albany

John Ansley, Head of Archives and Special Collections, Marist College, “Documenting the Environmental Well-being of the Hudson River Valley: The Marist Environmental History Project”

Kari Smith, Project Archivist, Division of Rare Books and Manuscript Collections, Cornell University Libraries, “Talking About Grapes, Records, and Wine: Lessons learned from surveying records of wineries and vineyards.”

6:00-8:00 Tapas Reception Vassar College Alumnae House (*A short walk from the sessions. Included in the Registration Fee.*)

Friday, June 16, 2006 (Taylor Hall)

8:00-8:45 Registration & Continental Breakfast (*Registration will continue until 10:30*)

8:45-10:15 Concurrent Sessions (Taylor Hall)

7) Session: “Promoting Your Collections”

Chair: Amy Schindler, Curator of Manuscripts, University at Albany

Rich Wandell, Archivist/Historian, Lesbian, Gay, Bisexual, & Transgender National History Archive, N.Y.C., “Getting the Word Out: Public Relations for a Smaller Archives”

Judy Hohmann, Director of Public Programs & Outreach, NY State Archives, “Bigger Isn’t Necessarily Easier: Making Archives and Records Management Interesting”

8) Session: “Documenting Disaster: Archival Experiences Following the 9/11 Attack on the World Trade Center and the Pentagon”

Chair: Brenda Parnes, Regional Advisory Officer, Region 1, New York State Archives

Althea Bernheim, Archivist, WTC Documentation Project, “Where are the Records: Developing a Documentation Strategy for a Recent Major Disaster”

Jan Seidler Ramirez, Chief Curator and Director of Collections, World Trade Center Memorial Museum, “What Humanitarian Issues Confound Archivists During Documentation of Current Major Disasters?”

Nancy Shader, Regional Archives Director, National Archives and Records Administration, North East Division (New York City), “Documenting the Federal Response to September 11, 2001”

Friday, 10:15-10:30 Break

10:30-12:00 Concurrent Sessions (Taylor Hall)

9) Session: “Bringing Local Public Records to the Public”

Chair: Geof Huth, Chief of Government Records Services, New York State Archives

Antonia Mattheou, Archivist, Town of Huntington, “‘The Game’s the Thing Where in We’ll Catch the Attention of the Public’ and Other Outreach Activities”

Patty Dohrenwend, Director, Westchester County Archives & Records Center, “Towards a Cyber Repository”

10) Session: “Archival Training from the Basics to the Future”

Chair: Bridget Bower, Archivist, Ithaca College

Kathleen Roe, Chief, Archival Services, New York State Archives, “Avoiding Repeat Training of Volunteers: Basic Training for Non-Archivists”

Ann Marie Przybyla, Manager, Records Service Development, New York State Archives, “What Do Digital Age Archivist Need to Know?”

12:15-1:45 Lunch: Alumnae House (*Advanced Reservations required.*)

Speaker: Bob Clark, Supervisory Archivist, Franklin D. Roosevelt Library and Museum, Hyde Park, N.Y., “FDR and the Historic Hudson Valley”

Friday Afternoon--Tours 2:30-4:00 (*Tours will leave from and return to Alumnae House.*)

Franklin Delano Roosevelt Library Tour conducted Bob Clark, Supervisory Archivist, FDR Library.

The tour of the Library will be a guided behind the scenes tour of the stack and research areas of the Roosevelt Library, as well as a self-guided tour of the main gallery exhibits and the new temporary exhibit “FREEDOM FROM FEAR: FDR AS COMMANDER IN CHIEF”. *There is no charge for the tour which we will carpool to and from.*

Hudson Microimaging, Hudson, NY A tour of Hudson Microimaging’s facilities ½ hour North of Poughkeepsie. The facility specializes in preservation microfilm, conventional microfilming and digital conversion. They provide direct capture of documents, manuscripts, photographs, glass plate negatives and other media to high resolution digital images. Hudson Microimaging will provide transportation to and from the facility from Vassar. Limited to 10 attendees on a first come first serve basis. *Reservations must be in 2 weeks before the conference. A bus will take you to and from Hudson Microimaging.*

Vassar Special Collections Sample Vassar’s Special Collections after the Conference. Ron Patkus, Associate Director for Special Collections, will show you some of their treasures and give you a behind the scene tour of Special Collections.

Directions to Vassar College:

Directions to Vassar College by car, bus, train or NYC Metro, air or local taxi can be found at the following web address: <http://www.vassar.edu/directions/> The Amtrak Station (for both train and Metro) is 3 miles from the college. There is a local taxi company listed on the Vassar College website above.

Registration:

Registration for the Wednesday, June 14 Workshops is at Olmstead Hall. Registration for the Thursday, June 15 and Friday June 16 Sessions is at Taylor Hall where all of the sessions will be held.

Lodging:

Lodging is at the Vassar College Alumnae House. NYAC has reserved a block of rooms at the Alumnae House which are available on a first come first serve basis. You must arrange reservations and payment for rooms directly with the Alumnae House which can be reached at the following web address: <http://www.aavc.vassar.edu/house/> The Alumnae House site has photos of rooms, rates, and contact information for reservations. If the Alumnae House is full there is a good Poughkeepsie lodging site at the following address: <http://www.poughkeepsie.worldweb.com/Wheretostay/HotelsMotels/>

The Vassar College Alumnae House is an easy five minute walk from the conference site. The Thursday evening reception and the Friday luncheon will be held at Alumnae House.

Luncheon Banquet:

The Friday Lunch will be served in the Alumnae House Dining Room. The meal is catered by Main Course. The choice of meals for the luncheon are: 1) Pan Seared French Cut Chicken, Confit of Sweet Garlic, Shallots and Tomatoes with Tuscan Panzanella and Mesclun Greens or 2) the Vegetarian option, Portobello Mushroom Napoleon Layered with Roasted Red Peppers, Goat Cheese Boursin and Wilted Summer Greens, Mesclun Greens and Toasted Pecan Vinaigrette.

Other Meals:

Lunch and dinner on Thursday is on your own in restaurants at or near the College or in Poughkeepsie.

Conference Fees

The cost of conference registration is \$50.00 per person. The NYAC membership fee is in addition to the conference fee and is required of all attendees. If you wish to join NYAC or remain a member without attending the conference, please send the [registration form](#) and a check for \$5 to Geoff Williams at the address on the form.

Questions

If you have any questions, please contact the NYAC chair: Geoff Williams, University Archivist, University at Albany, SUNY

Tel: (518) 437-3936 Fax: (518) 437-3930 Email: gwilliams@uamail.albany.edu

New York Archives Conference Board Members

Virginia Bolen, Librarian/Archivist, Schenectady Historical Society

Bridget K. Bower (Treasurer, Webmaster), College Archivist, Ithaca College

Kathleen DeLaney, Librarian, Niagara University

Jim Folts, Associate Archivist, New York State Archives

Edward Galvin, Director of Archives and Records Management, Syracuse University

Chris Hunter, Archivist, Schenectady Museum

Barbara Morley (Secretary), Media Curator, Kheel Center, School of Industrial and Labor Relations, Cornell University

Thomas D. Norris, Archivist/Records Manager, United States Tennis Association

Brenda Parnes, Regional Advisory Officer, Region 1, New York State Archives

Ron Patkus (Local Arrangements Chair), Associate Director for Special Collections, Vassar College Library

Guy Edward Smith, Records Management Assistant, Cornell University

Jane M. Subramanian, Librarian/College Archivist, SUNY Potsdam

David White, Associate Professor of Philosophy, St. John Fisher College, Archivist, New York State Philosophical Association

Geoffrey P. Williams (Chair), University Archivist, University at Albany, SUNY

New York Archives Conference 2006 Registration Form
Vassar College, Poughkeepsie, NY, Wednesday-Friday, June 14-16, 2006

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Registration Deadline: May 25, 2006 (Postmarked)

Name (please print) _____

Institution _____

Mailing Address _____

Email Address _____

City _____ State _____ Zip Code _____

Telephone _____ Name for badge: _____

Wednesday Workshops: (*Workshop registration is on a first pay first serve basis. Workshop only attendees do not have to pay the conference registration.*)

Workshop 1: "Prepare for an Emergency, Avoid a Disaster" (*full day*) \$20.00 _____

Workshop 2: "What Teachers Need, When, In What Format..." (*half day*) \$12.00 _____

Conference Registration \$50.00 _____

Thursday Evening Reception (*free, please check if you plan to attend*) _____

Friday Luncheon (*choose one*) \$35.00 _____

Pan Seared French Cut Chicken Breast _____

Portobello Mushroom Napoleon Layered with Roasted Red Peppers _____

Friday Tours (*choose one*):

Franklin Delano Roosevelt Library _____

Hudson Microimaging, Inc. _____

Vassar College Special Collections _____

NYAC Membership Fee \$5.00 _____

Late Fee (postmarked after May 25) \$15.00 _____

Total: \$ _____

Please make checks payable to "New York Archives Conference". Do not make your check out to Geoff Williams.

To help us assign session rooms please circle the session you plan to attend:

S1 S2 S3 S4 S5 S6 S7 S8 S9 S10

Please mail completed form to:

**New York Archives Conference c/o
Geoffrey Williams, University Archivist
University Library, LE 356
University at Albany, SUNY
1400 Washington Avenue
Albany, NY 12222**

If you have any questions, contact Geoff Williams at (518) 437-3936 or gwilliams@uamail.albany.edu

Lodging:

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