Wednesday, June 14, 2006 Workshops (Olmsted Hall)

Registration 8:30-9:00 Continental Breakfast at Olmsted Hall

Workshop I – 9:00-11:45, 1:30-4:00 “Prepare for an Emergency, Avoid a Disaster”
Presenters: Maria Holden, Conservation Specialist and Coordinator, Collection Management & Sue Bove, Conservation Specialist, New York State Archives, and Kathleen Way and Eric Holter, Fire Protection Specialists, Eastern District, Fire Prevention Bureau, New York State Office of Fire Prevention & Control. The workshop will give you the basics of disaster preparedness in the morning and hands on practice with dealing with a water emergency. The afternoon session will be a presentation of fire preparedness with hands on use of a fire extinguisher. Limited to 15 attendees on a first come first serve basis. There will be morning and afternoon breaks.

Registration 1:00-1:30 at Olmsted Hall

Workshop II – 1:30-5:00 “What Teachers Need, When, In What Format, and How You Can Reach Them?”
Presenters: Susan Owens, Former Teacher, currently GROW Educational Consultant, Dorothy Dougherty, National Archives, North East Region (New York City), Jeff Urban, Education Specialist, Franklin Delano Roosevelt Library. Susan Owens will outline the requirements NYS teachers face using document based teaching, while Dorothy Dougherty and Jeff Urban will discuss methods their repositories use to reach teachers. There will be an afternoon break.

Thursday, June 15, 2006 (Taylor Hall)

8:00-8:30 Registration & Continental Breakfast at Taylor Hall (Registration will continue until 5:00)

8:30-9:15 Plenary Session
Speaker: Bob Arnold, Historian, former Chief of Government Records Services, New York State Archives, “Full Circle & Then Some: Reflections on Twenty Years of Advocating for Local Government and Archival Records”

9:15-10:00 NYAC Members Annual Meeting

10:00-10:15 Break
Thursday, 10:15-11:45 Concurrent Sessions (Taylor Hall)

1) Session: “Regional Digitization Projects: Tips on the Do's and Don'ts”
   Chair: Eric Roth, Archivist/Librarian, Huguenot Historical Society, New Paltz

   Speakers: Tessa Killian, Manager of Technology and Administrative Services, Southeastern New York Library Resources Council, “Establishing the Hudson River Valley Heritage Website”
   Prudence Backman, Coordinator, Access Services, New York State Archives “Creating a Virtual Resource Collection on New York State's Environmental History”
   Jane Subramanian, Archivist, SUNY Potsdam, “North Country Heritage Collaboration Project”

2) Session: “Archival Career Moves: Public to Private - Private to Public”
   Chair: Linda Bull, CRM, Regional Advisory Officer New York State Archives, Region 9

   Thomas D. Norris, Archivist/Records Manager, United States Tennis Association "Just Exactly What Does the Archives Department Do? Introducing the Archival Profession to a Private Company."
   Sarah Polirer, Manager Corporate Research, CIGNA, "Archives ????? Fitting Archival Principles and Techniques into a Corporate Environment"
   Edward L. Galvin, Director of Archives and Records Management, Syracuse University "Changing Hats – Changing Directions: Career Moves Within the Archives Profession"

11:45-2:00 Lunch: Free time to sample local restaurants (lists of local restaurants will be provided.)

2:00-3:30 Concurrent Sessions (Taylor Hall)

3) Session: “Fleeting Images: Basic Elements of Film and Video”
   Chair: Tom Norris, Archivist, United States Tennis Association

   Simon Lund, Director of Technical Operations, Cineric, Inc. “Film Restoration & Preservation”
   Dirk Van Dall, General Manager, Broadway Video Encoding, “Video Management”

4) Session: “Using Interns and Volunteers”
   Chair: Lisa Jacobson, Archivist, Maryknoll Mission Archives

   Cindy Seacord, Volunteer, Schenectady Historical Society, “What Volunteers Want”
   Mari Shopsis, Education Programming Coordinator, The History Center in Tompkins County, NY, “The Student Historian Initiative: Bringing Community History to Light”

3:30-3:45 Break
Thursday, 3:45-5:15 Concurrent Sessions (Taylor Hall)

5) Session: “Finding Sources for Women’s History”
   Chair: Rachel Donaldson, Archivist, Foundation of New York State Nurses

   Sarah Keen: Project Archivist, Division of Rare Books and Manuscript Collections, Cornell University Libraries, “The Secret Lives of Home Economists—Historical Home Economics Resources at Cornell University”
   Susan D’Entremont, Regional Archivist, Capital District Library Council, “Developing the ‘Word on Women’ State-wide Database”

6) Session: “Making a records survey a success!”
   Chair: Geoff Williams, University Archivist, University at Albany

   John Ansley, Head of Archives and Special Collections, Marist College, “Documenting the Environmental Well-being of the Hudson River Valley: The Marist Environmental History Project”
   Kari Smith, Project Archivist, Division of Rare Books and Manuscript Collections, Cornell University Libraries, “Talking About Grapes, Records, and Wine: Lessons learned from surveying records of wineries and vineyards.”

6:00-8:00 Tapas Reception Vassar College Alumnae House (A short walk from the sessions. Included in the Registration Fee.)

Friday, June 16, 2006 (Taylor Hall)

8:00-8:45 Registration & Continental Breakfast (Registration will continue until 10:30)

8:45-10:15 Concurrent Sessions (Taylor Hall)

7) Session: “Promoting Your Collections”
   Chair: Amy Schindler, Curator of Manuscripts, University at Albany

   Judy Hohmann, Director of Public Programs & Outreach, NY State Archives, “Bigger Isn’t Necessarily Easier: Making Archives and Records Management Interesting”

8) Session: “Documenting Disaster: Archival Experiences Following the 9/11 Attack on the World Trade Center and the Pentagon”
   Chair: Brenda Parnes, Regional Advisory Officer, Region 1, New York State Archives

   Althea Bernheim, Archivist, WTC Documentation Project, “Where are the Records: Developing a Documentation Strategy for a Recent Major Disaster”
   Jan Seidler Ramirez, Chief Curator and Director of Collections, World Trade Center Memorial Museum, “What Humanitarian Issues Confound Archivists During Documentation of Current Major Disasters?”
   Nancy Shader, Regional Archives Director, National Archives and Records Administration, North East Division (New York City), “Documenting the Federal Response to September 11, 2001”
Friday, 10:15-10:30 Break

10:30-12:00 Concurrent Sessions (Taylor Hall)

9) Session: “Bringing Local Public Records to the Public”
   Chair: Geof Huth, Chief of Government Records Services, New York State Archives

   Antonia Mattheou, Archivist, Town of Huntington, ““The Game’s the Thing Where in We’ll Catch the
   Attention of the Public’ and Other Outreach Activities”
   Patty Dohrenwend, Director, Westchester County Archives & Records Center, “Towards a Cyber
   Repository”

10) Session: “Archival Training from the Basics to the Future”
   Chair: Bridget Bower, Archivist, Ithaca College

   Kathleen Roe, Chief, Archival Services, New York State Archives, “Avoiding Repeat Training of
   Volunteers: Basic Training for Non-Archivists”
   Ann Marie Przybyla, Manager, Records Service Development, New York State Archives, “What Do
   Digital Age Archivist Need to Know?”

12:15-1:45 Lunch: Alumnae House (Advanced Reservations required.)

   Speaker: Bob Clark, Supervisory Archivist, Franklin D. Roosevelt Library and Museum, Hyde Park, N.Y.,
   “FDR and the Historic Hudson Valley”

Friday Afternoon--Tours 2:30-4:00 (Tours will leave from and return to Alumnae House.)

   Franklin Delano Roosevelt Library Tour conducted Bob Clark, Supervisory Archivist, FDR Library.
   The tour of the Library will be a guided behind the scenes tour of the stack and research areas of the
   Roosevelt Library, as well as a self-guided tour of the main gallery exhibits and the new temporary exhibit
   “FREEDOM FROM FEAR: FDR AS COMMANDER IN CHIEF”. There is no charge for the tour which
   we will carpool to and from.

   Hudson Microimaging, Hudson, NY  A tour of Hudson Microimaging’s facilities ½ hour North of
   Poughkeepsie. The facility specializes in preservation microfilm, conventional microfilming and digital
   conversion. They provide direct capture of documents, manuscripts, photographs, glass plate negatives and
   other media to high resolution digital images. Hudson Microimaging will provide transportation to and
   from the facility from Vassar. Limited to 10 attendees on a first come first serve basis. Reservations must
   be in 2 weeks before the conference. A bus will take you to and from Hudson Microimaging.

   Vassar Special Collections  Sample Vassar’s Special Collections after the Conference. Ron Patkus,
   Associate Director for Special Collections, will show you some of their treasures and give you a behind the
   scene tour of Special Collections.
Directions to Vassar College:

Directions to Vassar College by car, bus, train or NYC Metro, air or local taxi can be found at the following web address:  [http://www.vassar.edu/directions/](http://www.vassar.edu/directions/) The Amtrak Station (for both train and Metro) is 3 miles from the college. There is a local taxi company listed on the Vassar College website above.

Registration:

Registration for the Wednesday, June 14 Workshops is at Olmstead Hall. Registration for the Thursday, June 15 and Friday June 16 Sessions is at Taylor Hall where all of the sessions will be held.

Lodging:

Lodging is at the Vassar College Alumnae House. NYAC has reserved a block of rooms at the Alumnae House which are available on a first come first serve basis. You must arrange reservations and payment for rooms directly with the Alumnae House which can be reached at the following web address: [http://www.aavc.vassar.edu/house/](http://www.aavc.vassar.edu/house/) The Alumnae House site has photos of rooms, rates, and contact information for reservations. If the Alumnae House is full there is a good Poughkeepsie lodging site at the following address: [http://www.poughkeepsie.worldweb.com/WheretoStay/HotelsMotels/](http://www.poughkeepsie.worldweb.com/WheretoStay/HotelsMotels/)

The Vassar College Alumnae House is an easy five minute walk from the conference site. The Thursday evening reception and the Friday luncheon will be held at Alumnae House.

Luncheon Banquet:

The Friday Lunch will be served in the Alumnae House Dinning Room. The meal is catered by Main Course. The choice of meals for the luncheon are: 1) Pan Seared French Cut Chicken, Confit of Sweet Garlic, Shallots and Tomatoes with Tuscan Panzanella and Mesclun Greens or 2) the Vegetarian option, Portobello Mushroom Napoleon Layered with Roasted Red Peppers, Goat Cheese Boursin and Wilted Summer Greens, Mesclun Greens and Toasted Pecan Vinaigrette.

Other Meals:

Lunch and dinner on Thursday is on your own in restaurants at or near the College or in Poughkeepsie.

Conference Fees

The cost of conference registration is $50.00 per person. The NYAC membership fee is in addition to the conference fee and is required of all attendees. If you wish to join NYAC or remain a member without attending the conference, please send the registration form and a check for $5 to Geoff Williams at the address on the form.

Questions

If you have any questions, please contact the NYAC chair: Geoff Williams, University Archivist, University at Albany, SUNY

Tel: (518) 437-3936   Fax: (518) 437-3930   Email: gwilliams@uamail.albany.edu
New York Archives Conference Board Members

Virginia Bolen, Librarian/Archivist, Schenectady Historical Society
Bridget K. Bower (Treasurer, Webmaster), College Archivist, Ithaca College
Kathleen DeLaney, Librarian, Niagara University
Jim Folts, Associate Archivist, New York State Archives
Edward Galvin, Director of Archives and Records Management, Syracuse University
Chris Hunter, Archivist, Schenectady Museum
Barbara Morley (Secretary), Media Curator, Kheel Center, School of Industrial and Labor Relations, Cornell University
Thomas D. Norris, Archivist/Records Manager, United States Tennis Association
Brenda Parnes, Regional Advisory Officer, Region 1, New York State Archives
Ron Patkus (Local Arrangements Chair), Associate Director for Special Collections, Vassar College Library
Guy Edward Smith, Records Management Assistant, Cornell University
Jane M. Subramanian, Librarian/College Archivist, SUNY Potsdam
David White, Associate Professor of Philosophy, St. John Fisher College, Archivist, New York State Philosophical Association
Geoffrey P. Williams (Chair), University Archivist, University at Albany, SUNY
New York Archives Conference 2006 Registration Form
Vassar College, Poughkeepsie, NY, Wednesday-Friday, June 14-16, 2006

The conference is underwritten with support from ASR Systems Group, Inc., Eloquent Systems, Hollinger Corporation, Hudson Microimaging, Kardex Systems, Inc., and University Products.

Registration Deadline: May 25, 2006 (Postmarked)

Name (please print)____________________________________________________
Institution____________________________________________________________
Mailing Address_______________________________________________________
Email Address ________________________________________________________
City____________________________  State _______  Zip Code______________
Telephone _______________________ Name for badge: ______________________________

Wednesday Workshops: (Workshop registration is on a first pay first serve basis. Workshop only attendees do not have to pay the conference registration.)

Workshop 1: “Prepare for an Emergency, Avoid a Disaster” (full day) $20.00 ______
Workshop 2: “What Teachers Need, When, In What Format…” (half day) $12.00 ______
Conference Registration $50.00 ______

Thursday Evening Reception (free, please check if you plan to attend) ______

Friday Luncheon (choose one) $35.00 ______
   Pan Seared French Cut Chicken Breast
   Portobello Mushroom Napoleon Layered with Roasted Red Peppers ______

Friday Tours (choose one):
   Franklin Delano Roosevelt Library ______
   Hudson Microimaging, Inc. ______
   Vassar College Special Collections ______

NYAC Membership Fee $5.00 ______
Late Fee (postmarked after May 25) $15.00 ______

Total: $________

Please make checks payable to “New York Archives Conference”. Do not make your check out to Geoff Williams.

To help us assign session rooms please circle the session you plan to attend:
S1  S2  S3  S4  S5  S6  S7  S8  S9  S10
Please mail completed form to:

New York Archives Conference c/o
Geoffrey Williams, University Archivist
University Library, LE 356
University at Albany, SUNY
1400 Washington Avenue
Albany, NY 12222

If you have any questions, contact Geoff Williams at (518) 437-3936 or gwilliams@uamail.albany.edu

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